

Item 4 Minutes of the last meeting

Minutes of the Annual Temple Guiting Parish Council Meeting

Held on Wednesday 6th May 2026 at 7.00 p.m. in the village hall.

Councillors present: Lorna Eayrs, Jayne Ewart-Perks, Michael Krier, Kate Mather (Chairman), Mickey Morrissey (Vice Chairman)

Public: 6 members of the public attended.

1. **Election of Chairman for 2026/27.** Cllr Krier proposed and Cllr Morrissey seconded Cllr Mather as Chairman for the new financial year. Cllr Mather accepted and signed the Declaration of Acceptance.
2. **Election of Vice Chairman for 2026/27.** Cllr Ewart-Perks proposed and Cllr Eayrs seconded Cllr Morrissey as Vice Chairman for the new financial year. Cllr Morrissey accepted and signed the Declaration of Acceptance.
3. **Apologies for absence.** None
4. **Declarations of interest in items on the Agenda (Localism Act 2011):** None.
5. **Points from the floor:** A resident noted that construction traffic for New Barn Farm was inappropriate for the local roads and that part of the wall before the bridge had been damaged at a high level i.e. was likely to have been caused by a lorry. However, the construction traffic was essential to the site works.
6. **Chairman's announcements.** The Chairman reported that Cllr Hanks had resigned due to excessive workload and that she had accepted her resignation. She thanked Liza Hanks for her commitment. The water testing that Liza had carried out would not be continued as the results showed very little pollution over the year.

The Chairman noted that the solar panel for the VAS at Ford needed cleaning and Cllr Wilson agree to do this while the road was closed due to bridge repair works.
7. **Minutes of the previous meeting.** Councillors approved the minutes of the previous meeting and the Chairman signed them. **Action: Clerk to post to the website.**
8. **Training** Three councillors had completed the GDPR training. The remaining councillors could not find the link to the training course. **Action: Clerk to ask the provider to resend the links.**
9. **Membership of GALC.** Councillors decided to renew membership for 2026 27. **Action: Clerk to arrange payment and notify GALC.**
10. **Quarry traffic monitoring.** Councillor Ewart-Perks outlined the need for monitoring and the opportunity for funding from the GCC Grassroots Neighbourhood Fund. Councillors agreed to apply for funding. At meeting in Toddington with representatives from GCC Minerals and Highways, GCC revealed that it had no traffic data for the B4077. Cameras would provide the data required at a cost of £2000 for 5 monitoring cameras. Representatives of Oathill Quarry offered a donation if required. **Action: Clerk to complete submission.**

11. Traffic incidents at Trafalgar Cross on the B4077. Councillors noted the recent fatal accident at the crossroads of the B4077 and Buckle Street. As there is no power in that location traffic lights were not an option. **Action: Clerk to write to police and Highways asking for action on this dangerous crossing.**

12. Governance. Councillors reviewed and approved the following:

- a) Standing orders
- b) Asset Register
- c) Financial Regulations.
- d) Code of Conduct

Action: Clerk to update website.

- e) GDPR form – confirming that Councillors have checked that they only hold appropriate data. Councillors signed the declaration.
- f) VH Trustee dispensation form – giving Councillors who are also trustees of a charity a dispensation to speak on the basis that their contribution is relevant. Councillors agreed to give a dispensation to Village Hall/Recreation ground trustee councillors.

13. AGAR - Certificate of Exemption from external audit (AGAR 2025/6 Form 2).

Councillor approved the certificate. **Action: Clerk to update website.**

14. AGAR - Governance and Accountability Return 2025/26. Councillors approved the following documents and noted the dates for the period of public rights access (3rd June to 14th July).

- a) **Annual accounts: Section 1 Annual Governance Statement 2025/26**
- b) **Annual accounts: Section 2 Accounting Statement 2025/2026**
- c) **Annual accounts: Notice of commencement of Public Rights.**

Action: Clerk to post to website and forward to auditor.

15. Finances

a) **Financial position.** Councillors noted the balances at 1st May 2026:

Current Account (02503759): £15,611.83

Savings Account (07859616): £5,430.52

b) **Reconciliation.** Councillors approved the reconciliation, which the Chairman signed.

c) Councillors noted payments made and deposits received.

d) **Annual payments.** Councillors approved the following annual payments agreed in the budget:

Temple Guiting Recreation Society rent for meetings £70

Temple Guiting Recreation Society grant for maintenance of the village hall.
£1,500

Temple Guiting School grant for field maintenance £650

St Mary's Church grant for burial ground maintenance. £650

- e) **Direct debits and standing orders.** Councillors approved existing DDs and SOs:

SO or DD	Payee	Reason	Amount	Schedule
SO	PATA	Payroll services	£40.35	Quarterly
SO	Temple Guiting Estates	Rent of VH & Rec Field	£50	Half yearly – 1 Jan and 1 July 26
DD	CPRE	Support for rural issues	£60	Yearly
Epay	Clerk's salary	Contract	As calculated by PATA	At each meeting
Epay	HMRC	Tax	As calculated by PATA	At each meeting

- f) **Cheque signing/Epay agreement and validation.** Councillors approved the following payments:

Chq/Epay	Payee	Description	Value
Epay	Temple Guiting Recreation Soc	Rental of village hall for PC meetings	£70.00
Epay	Temple Guiting Recreation Soc	Grant for hall maintenance	£1500.00
Epay	Temple Guiting School	Grant for recreation field maintenance	£650.00
Epay	St Mary's Church	Grant for maintenance of burial ground	£650.00
Epay	GALC	Subscription for 2026/27	£132.64
Epay	GALC	Internal audit fees for 2025-6	£210.00
Epay	M Freeman	Clerk's salary March/April 2026 (£198.25 + £198.05)	£396.30
Epay	HMRC	Employment tax	£86.20

Approval of Meeting dates Councillors agreed on the following dates for meetings during 2026/27: Meetings are usually held at 6.30 every other first Wednesday of the month:

July 1st, September 2nd, November 4th, January 6th, March 3rd, and May 5th (in FY 27/28).

Date of next meeting: July 1st 2026, which will be followed by the Annual Parish Meeting and the Temple Guiting Recreation Society. Councillor Morrissey offered his apologies as he would not be able to attend the meetings on 1st July.

Signed 
Chairman

2nd September 2026