

TEMPLE GUITING PARISH COUNCIL

Serving the residents of Barton, Farmcote, Ford, Kineton and Temple Guiting
also Bemborough, Jackdaws Castle, Pinnock and Trafalgar.

The next meeting of **Temple Guiting Parish Council**, to be held on **Wednesday 2nd September**
at 6.30 pm in the village hall.

This meeting is open to all members of the public and the press.

Published 27th August 2026

AGENDA

- 1. Apologies for absence**
- 2. Declarations of interests relating to matters on the Agenda**
- 3. Points from the floor**
- 4. Approval of the previous meeting's minutes and signing**
- 5. Chairman's announcements**
- 6. Duck nuisance.** Councillors to consider any action regarding presence of large numbers of game ducks on lakes in the village.
- 7. Quarries.** Cllr Ewart-Perks to update the meeting. Councillors to decide on any action.
- 8. Planning**
 - a. Planning Comments between meetings.** None.
 - b. Councillors to consider the following applications and agree comments:**

[26/02434/FUL](#) Erection of two storey side extension, first floor rear extension, orangery basement and gated entrance to drive with associated works at The Hitchens Farm House, The Hitchins Farm Temple Guiting. Deadline 21st September.

[26/01788/FUL](#) Erection of an outbuilding to be used as a garage and workshop, ancillary to the main residential dwelling at Hyde, Temple Guiting. Deadline extended to 3rd September.

Councillors attended a site meeting on 17th August to discuss the application in situ. The applicant had revised the original plans to include amendments proposed by the Conservation Officer regarding materials. However, the Conservation Officer remained concerned that the existing outbuildings would be further neglected. The plans submitted state that the existing outbuildings would not be redundant but the officer notes that *'there is no certainty that the historic outbuilding would be preserved. It is stated that it is the owner's intention to repair these buildings, and the Council will have to monitor the situation.'*

Previous comments include: *'The principle of a new outbuilding, whilst curtilage-listed, historic outbuildings are deteriorating and in urgent need of repair is difficult to justify'.*

Draft comment:

Councillors had no objections to the amended application but noted that, in addition to conditions proposed by the Conservation Officer, CDC should place an 'Ancillary

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Condition' on any permission. This would ensure that the workshop remains subordinate to the main building and not a separate, independent unit. .

[26/02128/FUL](#) Removal of existing stables and erection of a single storey detached dwelling with parking, turning, landscaping, private amenity space and a new access. Land south of Greenbank, Kineton. Deadline 3rd September.

Councillors to review draft response (see Clerk's Report).

c. New Barn Farm development access road

CDC has consulted Temple Guiting PC regarding the name for the access road to the new homes at New Barn Farm. The developers had proposed Knights Place. The request was forwarded to residents and councillors for their views. The overwhelming majority were in favour of retaining either New Barn or New Barn Farm in the name. Either 'Lane' or Close' were seen as more appropriate than 'Place' as the development does not include a square or open ground. CDC asked the PC to ask the landowner of New Barn Farmhouse to comment.

9. Governance

A new internal auditor has provided a report which includes the following recommendations:

- a. Ensure all invoices are addressed to Temple Guiting Parish Council as the invoice for water testing kit was not addressed to TGPC.
- b. Adjust cashbook so that salary is gross (i.e. including HMRC payment) and excludes home working allowance, which is to be included in 'other' payments.
- c. Re-present the year end reconciliation and AGAR form to councillors once adjusted as above. See Clerk's Report. Councillors to approve and the chairman to sign.
- d. Ensure that the clerk's pay grade is increased every year as per contract.
- e. Include the dates of the Public Exercise of Rights in the minutes.
- f. Bank reconciliations to be dated to the end of the appropriate month.
- g. Provide budget v. actual every quarter for councillor information (note: quarterly not possible on a 2 monthly meeting schedule so another period to be agreed. Last year reviewed 6 monthly).
- h. Put in place an Internal Controls Policy and ensure checks are carried out once a year
- i. Put in place a Reserves Policy to include Earmarked Reserves and General Reserves. Move current Earmarked Reserves of 3 months operating costs into General Reserves. Council to decide whether to keep a 6 month General Reserve.
- j. Register as a Data Controller with the ICO
- k. Put in place a Document Retention Scheme
- l. Add a Data Breach Procedure to the GDPR policy
- m. Update Financial Regulations to latest version

Councillors to consider these recommendations for introduction during the year.

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10. Financial position

a. Current financial position.

Balances at 5th November 2025:

Current Account (02503759): £12,090.36

Savings Account (07859616): £5,439.67

b. **Reconciliation.** Councillors to consider the reconciliation in the Clerk's Report.

Chairman to sign.

c. **Cheque signing/Epay agreement and validation**

The following payments to be approved:			
Chq/Epay	Payee	Description	Value
Epay	M Freeman	Clerk's salary July/August	£344.50
Epay	M Freeman	Home working allowance	52.00
Epay	HMRC	PAYE July/August	£105.40
Epay	PATA	Arrears calculation (to be done)	£15.00
Epay	NALC	Training: Navigating the new planning framework.	£42.00

Payments made between meetings:			
Chq/Epay	Payee	Description	Value
DD	CPRE	Subscription	£60.00
Epay	Bank	Monthly Service charge x 4	£17.00
SO	PATA	Quarterly payroll services	£40.35
DD	Temple Guiting Estate	Half yearly rent of VH and recreation field	£70.00

Income between meetings:			
Chq/Epay	Payee	Description	Value
Epay	Bank	Interest	£9.15
Epay	CDC	CIL	£1503.00
Epay	CDC	CIL	£86.20

Next meeting: The next meeting will be held on 4th November 2026.